

**Minutes of the Annual General Meeting – PMI Vancouver Island Chapter**  
**Wednesday, May 28, 2014**  
Ambrosia Catering and Conference Centre, Victoria BC

**Quorum**

Confirmation that the meeting had a quorum

1. **AGM 2014 Called to Order** at 5:32 PM by Robert Randall, President

2. **2013 AGM Meeting Minutes Review**

PMI Vancouver Island Chapter's Minutes from the previous AGM (Wednesday, May 29, 2013) were available for review by each member in attendance.

- ***Motion to accept the Minutes of the Annual General Meeting on May 29, 2013 as presented*** (Robert Randall)
- Seconded (Nancy Campbell)

The 2013 PMI-VI AGM Minutes were accepted by the majority.

3. **Treasurer's Report**, presented by Peter Smither

a. **2013 Annual Financial Report Review**. The financial statements for the 2013/2014 were available for review by each member in attendance. The statements were posted on the website for detailed review.

- ***Motion to accept the 2013 PMI-VI Chapter Financial Statements as presented*** (Peter Smither)
- Seconded (Ron Johnson)

The 2013 PMI-VI Financial Statements were accepted by the majority.

- ***Audit Waiver Motion: Resolved pursuant to the Society Act (BC) section 41, an audit of the attached financial statements is waived and no auditor for them is appointed*** (Peter Smither)
- Seconded (Tom McCarten)

The majority accepted the resolution to waive an audit of the financial statements and thus precluding the appointment of an auditor.

b. **2013 Scholarship Fund Report**

Provided historical context (scholarship reserves for last 7 years) as well as updates for 2013 and 2014.

4. **President's Report** presented by Robert Randall

a. **2013/2014 Accomplishments**

- Stakeholder Engagement
  - Outreach
  - Increased Volunteering opportunities for Members
  - Programs and Professional Development - increase quality and diversity
- Improved Policies and Procedures
  - Enhanced the Financial Accountability and Transparency of the Board
  - Continued to formalize Standard Operating Procedures for Board operations
  - Built up the Chapter's Scholarship Fund

## 5. 2013 Membership Statistics

- 6-Year Membership and PMP trend (2009-2014): increasing numbers
- As of May 28, 2014:
  - 563 Chapter Members
  - 395 Credential Holders:
    - 372 PMPs
    - 16 CAPMs
    - 3 PGMPs
    - 1 PMI-SP
    - 1 PMI-RMP

## 6. 2014-2015 Board of Directors Elections

### a. Available positions:

- 3 Executive:
  - Vice President (for 2014-2015 then President and subsequently Past President for a 3 year commitment)
  - Treasurer (2014-2015)
  - Secretary (2014-2015)
- 6 Director Positions (2 year term):
  - Professional Development
  - Programs
  - Public Relations
  - Up-Island
  - Volunteers
  - At-Large

### b. Election Results:

- Executive:
  - Vice President – Patricia Krol
  - Treasurer – Adrienne Forest
  - Secretary – Nancy Kwong
- Directors:
  - Larry Dawe
  - Thomas McCarten
  - Kylie Sandham
  - Manji Sekhon
  - Jean-Philippe Stoldt
  - Carol Stroud

### c. 2014/2015 Board of Directors:

- Ivan Rincon, President
- Patricia Krol, Vice President
- Robert Randall, Past President
- Adrienne Forest, Treasurer
- Nancy Kwong, Secretary
- Ken Johannson, Director
- Yenny Mosquera, Director
- Larry Dawe, Director
- Thomas McCarten, Director
- Kylie Sandham, Director
- Manji Sekhon, Director
- Jean-Philippe Stoldt, Director
- Carol Stroud, Director
- **Motion: To accept Election Results of the 2014/2015 PMI-VI Board of Directors as presented** (Robert Randall, President)
- Seconded (Peter Smither, Treasurer)

The list of Directors and Executive, as presented, forming the 2014/2015 PMI-VI Board of Directors was accepted by the majority.

## 7. AGM Adjournment

- **Motion: Move to adjourn the Annual General Meeting of the PMI-VI for 2013/2014** (Robert Randall, President)
- Seconded (Landon Schmidt)

2014 PMI-VI Chapter AGM adjourned at 5:58 PM